



State Office of Curriculum and Instruction

#2133 Hospital Street
Christiansted
St. Croix, VI 00802
Phone: 340-773-1095
Fax: 340-773-4476

#1834 Kongens Gade
Charlotte Amalie
St. Thomas, VI 00820
Phone: 774-0100
Fax: 340-774-8168

Virgin Islands Department of Education Employee Effectiveness System (EES)

2015-2016 School Year Timeline

Teacher Effectiveness Process At-a-Glance

TIMEFRAME	Teacher Evaluation	Date Completed
9/30/15 – 10/29/15	Teachers Support Teams support T & P on Portfolio Planning, TPGP, Pre-observation	
10/30/15	Teacher Evaluation Planning Meeting-Portfolio Planning & TPGP	
11/25/15	Probationary Teacher 1 st Observation	
12/18/15	1 st Teacher Observation due	
2/2/16 – 3/16/16	Teacher Mid-Year Check-in Occurs	
3/4/16	Probationary Teacher 2 nd Observation due	
3/16/16 – 4/22/16	Trainers Support Teachers Completing Portfolio with TPGP	
5/27/16	Complete Portfolio Review, 2 nd Teacher Observation, Probationary Teacher 3 rd Observation	
6/22/16	Final Teacher Evaluation Meeting due	